



## **Hazon Detroit Education and Program Manager**

Hazon is leading a transformative movement deeply weaving sustainability into the fabric of Jewish life, in order to create a healthier, more sustainable, and equitable world for all.

Hazon is the national umbrella organization leading the Jewish environmental movement, and the largest faith-based environmental organization in the U.S, leading the Jewish response to the climate crisis and working in coalition with other faith and cultural groups as well. Now, Hazon is merging with the strongest Jewish retreat center and JOFEE site in North America, the Pearlstone Campus just outside of Baltimore, creating a stronger organization than ever before to lead the Jewish, Outdoor, Food, Farming and Environmental Education (JOFEE) world and the Jewish environmental movement as a whole.

Hazon Detroit aims to strengthen the Jewish Community through bringing Jewish Outdoor, Food, Farming and Environmental Educational programs to the Detroit region and connecting the Jewish community to meaningful engagement with environmental stewardship and climate action.

The Education and Program Manager is a full time position, responsible for collaborating and coordinating JOFEE programming throughout the Detroit region. This position will report to the Director of Detroit Hazon and must be based in Southeast Michigan. This position is hybrid, with the ability to work remotely much of the time, while also requiring some regular presence in the Detroit local office and for in person programming with COVID-19 safety protocols.

### **Responsibilities include**

---

- Work with the Director of Hazon Detroit to support the execution of Jewish sustainability education and programming throughout the Metro-Detroit community.
- Partner with Hazon Detroit colleagues to enrich and deepen programs and partnerships with opportunities for environmental education, immersive outdoor experiences and connections to environmental and climate stewardship and activism.
- Collaborate with local and national Hazon-Pearlstone team members, interns and volunteers to successfully deliver diverse Jewish Outdoor, Food, Farming and Environmental Education programming throughout the region including, but not limited to: Hazon's Michigan Food Festival, the Seal of Sustainability program, community garden work, and developing and facilitating Jewish earth-based immersive outdoor experiences.
- Collaborate with team members to support Hazon Detroit outreach, communications, and community building in the region.
- Engage in ongoing learning and professional development that is provided and is consistent with Hazon's Jewish, Outdoor, Food farming, and Environmental Education focus.

## Qualifications

---

- Demonstrated commitment to Hazon's mission.
- Strong event planning and program coordination experience; proven record of excellence and achievement in event planning.
- Excellent communication and organizational skills, including ability to work well with internal staff in all levels and departments, and with external stakeholders, e.g. heads of organizations, foundation staff, etc.
- Undergraduate and/or graduate degree in Jewish/experiential/environmental education, environmental studies, non-profit management, Jewish communal studies, or related fields preferred, but not necessary.
- Detail oriented with great writing, editing, and proofreading skills.
- High degree of self-awareness and emotional intelligence, with a desire to learn and grow as a Jewish professional.
- Demonstrated excellence in project coordination, time management, and organizational skills with ability to juggle and prioritize multiple projects.
- Self-starter—proactive and driven with a strong work ethic, high level of motivation, a strong sense of urgency when needed, and the ability to work without direct supervision and to consistently meet deadlines.
- Ability to lift 40 lbs, to sit or stand at a computer for long periods of time.
- PC proficient with knowledge of Word, Excel, PowerPoint, Google Drive, and social media platforms including Facebook and Instagram.
- Must be flexible and willing to work evenings and weekends, as needed.
- Must have access to reliable transportation.

## How to Apply

---

To apply, send a resume and cover letter to [jobs@hazon.org](mailto:jobs@hazon.org) with "Education and Program Manager" in the subject line. Applications will be reviewed on a rolling basis and the application deadline is March 13, 2022. We intend to fill this position as soon as possible.

Salary range is \$50,000-\$55,000 commensurate with experience, including benefits package.

Frequently cited statistics show that women and underrepresented groups apply to jobs only if they meet 100% of the criteria. Hazon encourages you to break that statistic and apply.

Hazon is strongly committed to equal employment opportunities for all individuals. Hazon will make all employment decisions for staff and applicants without unlawful discrimination as to race, creed, color, national origin, gender identity and expression, age, disability, marital status, sexual orientation, alienage, citizenship or any other basis protected by law. This policy applies to all terms and conditions of employment including but not limited to recruiting, hiring, compensation, training and development, benefits, promotion, demotion transfer, discipline or termination. All Hazon staff, regardless of position, are expected to maintain and live up to the true meaning of nondiscrimination.