



Hazon 2021 Fall Internship Opportunities

Hazon is the Jewish Lab for Sustainability. Hazon works to create healthier and more sustainable communities in the Jewish world and beyond. In aggregate, we're seeking to shift the nature of what it means to be Jewish in the 21st century – enabling and encouraging Jewish people to have an impact in the world and transforming Jewish life in the process. We are based in New York and have a retreat center in Falls Village, CT and an office in Detroit.

Hazon has benefited greatly from the presence of energetic and passionate interns. We are committed to offering interesting, fulfilling, and fun internship experiences to give you practical work experience and a firsthand view of a successful nonprofit organization. While you will provide useful assistance to Hazon, you will gain valuable on-the-job training that is designed to assist you with your future career search.

We are seeking interns to volunteer in the following areas, with some opportunity to welcome interns to one of our offices when health conditions allow for it. Descriptions of each of our internships are listed on the following pages.

- **Jewish Youth Climate Movement (JYCM) Kvutzot/Chapter Building and Development Internship**
- **Jewish Youth Climate Movement (JYCM) Strategy Internship**

How to Apply

- Please submit your resume with cover letter, names and contact information of two references to: jobs@hazon.org with the name of the Internship as the subject.
- You must be able to commit to 8-12 hours of work per week.
- These internships are unpaid. If you are a student, academic credit is available.
- Interns must have their own computer, phone, and work space.
- We will be accepting applications on a rolling basis until the Internship opportunities are filled. We thank you for your interest in interning with Hazon. Due to high volume, only those candidates selected for an interview will be contacted.

Equal Opportunity Statement: Hazon is strongly committed to equal employment opportunities for all individuals. Hazon will make all employment decisions for staff and applicants without unlawful discrimination as to race, creed, color, national origin, gender, age, disability, marital status, sexual orientation, alienage, citizenship or any other basis protected by law. This policy applies to all terms and conditions of employment including but not limited to recruiting, hiring, compensation, training and development, benefits, promotion, demotion transfer, discipline or termination. All Hazon staff, regardless of position, are expected to maintain and live up to the true meaning of nondiscrimination.



Jewish Youth Climate Movement (JYCM) Kvutzot/Chapter Building and Development Intern

The Jewish Youth Climate Movement (JYCM) was founded by Hazon in 2020. We are dedicated to mitigating climate change by empowering teens, mobilizing our communities and taking action. JYCM believes in using Jewish values as a motivation to create a more equitable and sustainable world for all.

Hazon is seeking a part-time intern with Hazon's National Programs team for 8-12 hours per week from September 9, 2021 - December 20, 2021. This internship is remote and will be supervised by Liana Rothman, National Programs Manager.

Your responsibilities will include:

Weekly meetings

- 45 minute check-in and thought partnership session once a week with the supervisor to touch base on how things are going. Space for questions and concerns.
- Monthly full leadership board meetings (1.5 hrs on Sundays).
- Twice a month PR working group team meeting, supporting the Kvutzot sub-team.
- Twice a month Virtual Kvutzah meeting support.

Support the national expansion of Kvutzot (chapters)

- Hold informational meetings with teens or groups who indicate interest in starting Kvutzot. If they decide they would like to, closely support them in the creation of a Kvutzah in their Jewish community.
- Work closely with all national leadership board members who have indicated interest in starting Kvutzot in their communities. This includes helping teens:
 - Recruit other Kvutzah leaders.
 - Recruit Kvutzah members.
 - Find an adult mentor.
 - Make a plan to launch their Kvutzah.
- Support the virtual Kvutzah for our individual JYCM members and recruit more people to join.
- Support the team of JYCM leaders as they welcome new Kvutzot with a monthly Info Session for potential new members and a monthly Kvutzah Welcome meeting.
- Create and implement systems to support Kvutzot as they grow, develop, and troubleshoot.
- Support each Kvutzah in centering DEI (diversity, equity, and inclusion).
- Maintain a spreadsheet and folders with information about all Kvutzot.
- Identify potential members, track members, and maintain engagement with members.

- Encourage Kvutzah members to share pictures of activities they're doing, write blog posts and engage with JYCM's social media to further develop our marketing and PR.

Looking for qualified applicants, with experience in:

- Ability to work in groups, and work independently.
- Strong attention to detail.
- Experience working with (or being part of) youth groups preferred.
- Great people skills, ability to meet new people and speak clearly and comfortably about the project.
- Recruitment experience is a plus.
- Data management experience; experience with Google Drive and Excel.



Jewish Youth Climate Movement (JYCM) Strategy Volunteer

The Jewish Youth Climate Movement (JYCM) was founded by Hazon in 2020. We are dedicated to mitigating climate change by empowering teens, mobilizing our communities and taking action. JYCM believes in using Jewish values as a motivation to create a more equitable and sustainable world for all.

Hazon is seeking a part-time intern with Hazon's National Programs team for 8-12 hours per week from September 9, 2021 - December 20, 2021. This internship is remote and will be supervised by Liana Rothman, National Programs Manager.

Your responsibilities will include:

Weekly meetings

- 45 minute check-in and thought partnership session once a week with the supervisor, to touch base on how things are going. Space for questions and concerns.
- Bi-monthly Communications Team meetings (1 hr on a weekday evening).
- Monthly full leadership board meetings (1.5 hrs on Sundays).

Support Internal and Public Programming

- Support the overarching design of public-facing campaigns.
- Work with Leadership Board members to plan for winter 2023 Jewish Teen Climate Organizing Conference.
- Maintain clear tracking of program participation through effective data systems and intentional digital recruitment designed to increase and improve JYCM's engagement.
- Center DEI (diversity, equity, and inclusion) in all internal and public programming.

Support Maintenance and Growth of JYCM Visual Strategy, Social Media, and Online Presence

- Work with the Communications Team to create a strong JYCM brand and visual strategy.
- Continue to develop JYCM's existing style guide to be used by the movement.
- Keep the Comms team accountable to posting on social media and gaining followers and attention every week (instagram, facebook, twitter, newsletter).
- Support the Comms team in expanding and maintaining the JYCM website -- creating a "join us" page with stories and testimonials, videos, link to the application form, info about becoming a Kvutza/Chapter.
- Support the Comms team to center DEI (diversity, equity, and inclusion) in all communications work.
- Support planning of online fundraising campaigns.

- Support the newsletter team in content development, editing and draft and send it out from Salsa each month.

Fundraising

- Do prospective research to support the expansion of JYCM, working with Hazon's Fundraising team to support grant research and proposals.
- Brainstorm fundraising ideas and campaigns and support their implementation.

Looking for qualified applicants, with experience in:

- Ability to work in groups, and work independently.
- Strong attention to detail.
- Experience working with (or being part of) youth groups preferred.
- Great people skills, ability to meet new people and speak clearly and comfortably about the project.
- Experience with strategy for online campaigns and event development.
- Data management experience; experience with Google Drive and Excel.
- Strong social media and digital marketing experience.
- Experience with fundraising is a plus.