



Hazon 2021 Internships

Hazon is the Jewish Lab for Sustainability. Hazon works to create healthier and more sustainable communities in the Jewish world and beyond. In aggregate, we're seeking to shift the nature of what it means to be Jewish in the 21st century – enabling and encouraging Jewish people to have an impact in the world and transforming Jewish life in the process. We are based in New York and have a retreat center in Falls Village, CT and offices in Boulder and Detroit.

Hazon has benefited greatly from the presence of energetic and passionate interns. We are committed to offering interesting, fulfilling, and fun internship experiences to give you practical work experience and a firsthand view of a successful nonprofit organization. While you will provide useful assistance to Hazon, you will gain valuable on-the-job training that is designed to assist you with your future career search.

We are seeking interns to volunteer in the following areas, with some opportunity to welcome interns to one of our offices when health conditions allow for it. Descriptions of each of our internships are listed on the following pages.

- **Special Events Internship**

How to Apply

- Please submit your resume with cover letter, names and contact information of two references to: jobs@hazon.org with the name of the internship as the subject.
- You must be able to commit to 10-15 hours of work per week.
- The internships will be unpaid; if you are a student, academic credit may be available.
- Interns must have their own computer, phone, and work space.
- We will be accepting applications on a rolling basis until the internships are filled. We thank you for your interest in career opportunities with Hazon. Due to high volume, only those candidates selected for an interview will be contacted.

Equal Opportunity Statement: Hazon is strongly committed to equal employment opportunities for all individuals. Hazon will make all employment decisions for staff and applicants without unlawful discrimination as to race, creed, color, national origin, gender, age, disability, marital status, sexual orientation, alienage, citizenship or any other basis protected by law. This policy applies to all terms and conditions of employment including but not limited to recruiting, hiring, compensation, training and development, benefits, promotion, demotion transfer, discipline or termination. All Hazon staff, regardless of position, are expected to maintain and live up to the true meaning of nondiscrimination.



Special Events Internship (2021)

We are seeking an enthusiastic, experienced intern to support and implement the logistics, operations, and strategy behind Hazon's Special Events, with special attention to our annual Israel Ride, steward current and prospective constituents to become Hazon stakeholders, and bridge the gap between Hazon Programs and Fundraising.

The Special Events Intern will help us with:

- Provide timely customer care to Hazon's Special Events and Israel Ride constituents.
- Front-facing with our constituents, helping them set up their fundraising pages (uploading photos, customizing stories), work through technological difficulties, building virtual community among participants, and supporting event facilitators and attendees.
- Supporting recruitment efforts by interviewing and collecting profiles of riders, featuring interesting rider stories, crafting TedTalk style videos.
- Assisting with logistical data collection and organization such as fundraising totals, apparel sizes, mailing addresses, and more.
- Other work as needed and complementary to Hazon's needs & intern's interests/skills.
- Optional: Participation in Hazon's all-staff meetings, which happen 3-4 times a month.

Interns are provided with real work and responsibilities, and we need strong, mature candidates who can get the job done. The ideal candidate is: interested in (and even passionate about) the intersection of sustainability and Jewish life, organized, responsible and reliable, self-motivated, detail-oriented, an excellent interpersonal communicator, has a professional demeanor, is comfortable communicating with new people, excited to learn new things, able to do small tasks while thinking big, and a team-player who contributes to a friendly work atmosphere.

To apply, please submit your resume cover letter, and two references to: jobs@hazon.org with "Special Events Intern" as the subject.