



## **Hazon 2021 Internships**

Hazon is the Jewish Lab for Sustainability. Hazon works to create healthier and more sustainable communities in the Jewish world and beyond. In aggregate, we're seeking to shift the nature of what it means to be Jewish in the 21<sup>st</sup> century – enabling and encouraging Jewish people to have an impact in the world and transforming Jewish life in the process. We are based in New York and have a retreat center in Falls Village, CT and offices in Boulder and Detroit.

Hazon has benefited greatly from the presence of energetic and passionate interns. We are committed to offering interesting, fulfilling, and fun internship experiences to give you practical work experience and a firsthand view of a successful nonprofit organization. While you will provide useful assistance to Hazon, you will gain valuable on-the-job training that is designed to assist you with your future career search.

We are seeking interns to volunteer in the following areas, with some opportunity to welcome interns to one of our offices when health conditions allow for it. Descriptions of each of our internships are listed on the following pages.

- **Jewish Youth Climate Movement (JYCM) Systems Management and Marketing Internship**
- **Jewish Youth Climate Movement (JYCM) Organizing Internship**

### **How to Apply**

- Please submit your resume with cover letter, names and contact information of two references to: [jobs@hazon.org](mailto:jobs@hazon.org) with the name of the internship as the subject.
- You must be able to commit to 8-15 hours of work per week.
- The internships will be unpaid; if you are a student, academic credit may be available.
- Interns must have their own computer, phone, and work space.
- We will be accepting applications on a rolling basis until the internships are filled. We thank you for your interest in career opportunities with Hazon. Due to high volume, only those candidates selected for an interview will be contacted.

**Equal Opportunity Statement:** Hazon is strongly committed to equal employment opportunities for all individuals. Hazon will make all employment decisions for staff and applicants without unlawful discrimination as to race, creed, color, national origin, gender, age, disability, marital status, sexual orientation, alienage, citizenship or any other basis protected by law. This policy applies to all terms and conditions of employment including but not limited to recruiting, hiring, compensation, training and development, benefits, promotion, demotion transfer, discipline or termination. All Hazon staff, regardless of position, are expected to maintain and live up to the true meaning of nondiscrimination.



## **Jewish Youth Climate Movement (JYCM) Systems Management and Marketing Intern**

The Jewish Youth Climate Movement (JYCM) was founded by Hazon in 2020. We are dedicated to mitigating climate change by empowering teens, mobilizing our communities and taking action. JYCM believes in using Jewish values as a motivation to create a more equitable and sustainable world for all.

Hazon is seeking a part-time intern to work with Hazon's National Programs team for 8-15 hours per week from January 11, 2021 - June 4, 2021. This position is remote and will be supervised by Liana Rothman, National Programs Coordinator.

### **Primary Responsibilities:**

Support the data management and administrative needs of JYCM:

- Do research to determine a combination of databases/systems that meet JYCM needs.
- Data Management will include:
  - Identify potential members, track members, and maintain engagement with members.
  - Track information about our Kvutzot (Chapter).
  - Track information about our programs and campaigns.
  - Identify potential donors, track donors and donations, and maintain engagement with donors and prospective donors.
  - Create and maintain comprehensive data tracking systems using spreadsheets and other tools.
  - Create and implement a donor engagement plan.

Fundraising:

- Lead the prospect research to support the expansion of JYCM with the priority to become a funded program in 2021, while working with Hazon's Fundraising team to support grant research and proposals.
- Brainstorm fundraising ideas and campaigns and support their implementation.

Website Development:

- Support the Marketing and Communications team by inputting data and information on the JYCM website. Create a "join us" page with testimonials, videos, a link to the application form, and information about becoming a Kvutzah (Chapter).

Support Maintenance and Growth of JYCM Visual Strategy, Social Media, and Online Presence:

- Work with the Marketing and Communications Team to create a strong JYCM brand, as a program of Hazon, and keep the Marketing and Communications team accountable to postings on social media.
  - Help gain followers and attention through instagram, facebook, twitter, and our newsletter.

Meetings:

- Once a week, 30 minute check-in and thought partnership session with Liana Rothman and/or Abby Bresler, one of Hazon's JYCM consultants, to touch base on how things are going. There is space for questions and concerns.
- Attend monthly full leadership board meetings, 1.5 hrs on Sundays. (Optional)

To apply, please submit your resume with cover letter, names and contact information of two references to: [jobs@hazon.org](mailto:jobs@hazon.org) with "JYCM Systems Management and Marketing Intern" as the subject.



## **Jewish Youth Climate Movement (JYCM) Organizing Intern**

The Jewish Youth Climate Movement (JYCM) was founded by Hazon in 2020. We are dedicated to mitigating climate change by empowering teens, mobilizing our communities and taking action. JYCM believes in using Jewish values as a motivation to create a more equitable and sustainable world for all.

Hazon is seeking a part-time intern to work with Hazon's National Programs team for 8-15 hours per week from January 11, 2021 - June 4, 2021. This position is remote and will be supervised by Liana Rothman, National Programs Coordinator.

### **Primary Responsibilities:**

Support Internal and Public Programming:

- Support the creation of public-facing campaigns in the winter and spring of 2021.
- Support the creation and implementation of the winter/spring JYCM Jewish Environmental Education Certificate program.
- Support public programming JYCM attends/co-hosts/leads.
- Support planning and implementation of a Summer Fellowship Program (lech lecha/Shabbat at Isabella Freedman).
- Begin planning for **January 2022 Jewish Teen Climate Organizing Conference**.
  - This should become part of our talking points. Talking to a foundation, this is the arc! All of the campaigns, the Kvutzot (Chapter), engaging people in our first year, all lead up to this conference.

Meetings:

- Once a week, 30 minute check-in and thought partnership session with Liana Rothman and/or Abby Bresler, one of Hazon's JYCM consultants, to touch base on how things are going. There is space for questions and concerns.
- Attend monthly full leadership board meetings, 1.5 hrs on Sundays.

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