# Grant Request Cover Sheet

### Contact Information

*Contact person for grant and title:
Contact Email:*

*Contact Phone:
Organization Name (please list legal name):*

*Organization Website:*

*Organization Address:*

### Grant Overview

*Amount Requested:*

*Total Organizational Budget (priority will be given to organizations under $1 million):*

*Total Project Budget (priority will be given to projects under $5K):*

*Project Title:*

*One paragraph description of the project (no more than 150 words, to be posted online and other publications):*

### Grant Request Application

1. **Organization Description (no more than one page**: Give a short narrative of your organization including.
	1. Mission Statement and organizational history
	2. Current projects and accomplishments
	3. Size of your organization (employees, membership, email list):
2. **Needs statement (max 250 words)**: Please describe the project you are seeking support for and the need or problem you are seeking to address; who will benefit from your work; how will you spend the funds if a grant is made. The scoring process will give preference to applicants where a small grant would make a big difference. Please explain how a $1000 grant will make a difference to your organization or project. Will you be able to leverage the grant to secure additional funding?
3. **Goals & Strategies (max 250 words)**: Describe the work you are planning to undertake – including goals, strategies you will employ, action steps, time frame and expected results. What outcomes do you hope to achieve? How will you evaluate your project?
4. **Connection to Hazon’s mission (max 250 words)**: Please explain how your project or organization connects to Hazon’s mission – Hazon creates healthy and sustainable communities in the Jewish world and beyond. Also explain any connection between your organization and Hazon. Please let us know if you plan to bring a team of riders to a Hazon Ride.
5. **Promoting the Ride (max 250 words)**: If your organization is selected, you will be asked to promote the Hazon Ride to your participants, constituents and members. If you bring a large team to the ride, you will be considered for a higher grant. How do you plan to promote the Ride to people connected to your organization? Be specific.

**Please attach the logo of your organization and a picture of your organization at work at we can post online.**