



Teva Director

Hazon is leading a transformative movement deeply weaving sustainability into the fabric of Jewish life, in order to create a healthier, more sustainable, and equitable world for all.

Hazon is the national umbrella organization leading the Jewish environmental movement, and the largest faith-based environmental organization in the U.S, leading the Jewish response to the climate crisis and working in coalition with other faith and cultural groups as well. Now, Hazon plans to merge with the strongest Jewish retreat center and JOFEE site in North America, the Pearlstone Campus just outside of Baltimore, creating a stronger organization than ever before to lead the Jewish, Outdoor, Food, Farming and Environmental Education (JOFEE) world and the Jewish environmental movement as a whole.

Summary

Do you want to help shape the next generation of Environmentally aware Jews and Jewish Outdoor Educators? TEVA has fundamentally transformed Jewish education through experiential learning that fosters Jewish and ecological sustainability.

The Teva program is 4-day, 3-night residential environmental program for Jewish day-schools in the northeast. The program will be in residency at the beautiful Isabella Freedman Retreat Center in the rolling hills of Connecticut for 16 weeks during Fall 2023, and for 4 weeks at the magnificent Pearlstone Retreat Center in Maryland in Spring 2024.

The director must be on site for all weeks when the program is in session. The director has the option to work remotely when the program is not in session, OR work from any of our offices in NYC, Connecticut, Baltimore or Detroit. There is a possibility of housing at one of our retreat centers as part of your compensation.

This position is a complex, challenging, exciting role for the right person. The TEVA Director will supervise the TEVA staff and programs – both to support this outstanding program and provide direction for its growth, and work with lay leaders, and key stakeholders to expand the work of TEVA to meet the needs of Jewish children ages 2 – 17 years old and educators of Jewish children. The Jewish community will tangibly see that that the work of TEVA has created an even deeper impact and the Director will play a key role in delivering this impact.

Responsibilities include

- Market and promote the Teva program to East Coast Jewish Day Schools.
- Manage booking and scheduling of schools.
- Recruit and train staff for the Teva Program.
- Manage the budget for the Teva Program.
- Ensure programmatic excellence, and manage curricula.
- Oversee relationships with key stakeholders in the Jewish education field and throughout Hazon..
- Be on-site managing and leading whenever Teva programs and trainings are happening.
- Ensure safety and wellbeing of all children and staff in our care.
- Play a lead role with our financial team and marketing team to support fundraising efforts.
- Liaise with host retreat center operations team.

Employee Standards:

- Be a team player!
- Sustain a positive, enthusiastic and professional attitude at all times.
- Accommodate all guest requests with a smile and “let me see what I can do” attitude.
- Adhere to supervisor’s directives.
- Maintain a professional appearance and demeanor.
- Arrive prior to the scheduled starting time, properly dressed, and prepared to work.
- Perform all duties in a timely, accurate, honest, and professional manner.

Qualifications

- Minimum of 5 - 7 years of successful work experience in the field with at least 3 years of supervisory experience;
- Graduate degree in Jewish education, education, or related field with experience in informal education, curriculum development and program management, ideally in the JOFEE field or a closely related field;
- Efficient and effective worker who thrives in a fast-paced, high-energy, creative environment;
- Strong people skills – capable of working well with a variety of different types of people including heads of organizations, educators, kids and their parents;
- Ideally strong Hebrew skills and Jewish background in order to develop new content and materials;
- Detail oriented with ability to organize others, oversee multiple details and logistics and communicate clearly and calmly;
- Excellent time management skills for both short-term and long-term planning;
- Flexible and possess emotional intelligence and a positive “can do” attitude;
- Commitment to and a passion for Teva mission and vision.
- Ability to undertake multiple deadline-driven tasks
- Ability to work well both independently and in a team environment
- Ability to be receptive to and accepting of guidance from others
- Ability to work with diverse populations
- Ability to deal with difficult people and problems
- Alumni of Teva with relevant Master’s degrees are highly encouraged to apply.

How to Apply

To apply, send resume and cover letter to jobs@hazon.org with "Teva Director" in the subject line. Applications will be reviewed on a rolling basis starting immediately. The proposed start date is between April and May 2023.

Salary range is \$60,000-\$70,000 commensurate with experience, including benefits package. This is an EXEMPT position with varied work hours. Fast work pace due to meeting deadlines. Required to be on-site when program is happening. Can be remote when program/trainings are not happening. There is a possibility of housing at one of our retreat centers as part of your compensation

Mental, Physical and Visual Skills:

Must be able to follow written, verbal, or diagrammatic instructions with several concrete variables. Able to add, subtract, multiply and divide whole numbers, and do calculations involving fractions, decimals and percentages. Ability to understand and follow verbal or demonstrated instructions; write identifying information; request supplies verbally or in writing. Must be able to do light work, exerting up to 50 pounds of force occasionally, performing such activities as climbing, balancing, stooping, kneeling, crouching, reaching, standing, pulling, walking, pushing, lifting, fingering, grasping, feeling, talking, hearing and repetitive motions. Have visual requirements of mid-range vision.

Hazon is strongly committed to equal employment opportunities for all individuals. Hazon will make all employment decisions for staff and applicants without unlawful discrimination as to race, creed, color, national origin, gender identity and expression, age, disability, marital status, sexual orientation, alienage, citizenship or any other basis protected by law. This policy applies to all terms and conditions of employment including but not limited to recruiting, hiring, compensation, training and development, benefits, promotion, demotion transfer, discipline or termination. All Hazon staff, regardless of position, are expected to maintain and live up to the true meaning of nondiscrimination.

Frequently cited statistics show that women and underrepresented groups apply to jobs only if they meet 100% of the criteria. Hazon encourages you to break that statistic and apply.