



Prep Cook

Hazon is the national umbrella organization leading the Jewish environmental movement, and the largest faith-based environmental organization in the U.S, leading the Jewish response to the climate crisis and working in coalition with other faith and cultural groups as well. Now, Hazon is merging with the strongest Jewish retreat center and JOFEE site in North America, the Pearlstone Campus just outside of Baltimore, creating a stronger organization than ever before to lead the Jewish, Outdoor, Food, Farming and Environmental Education (JOFEE) world and the Jewish environmental movement as a whole.

Isabella Freedman Jewish Retreat Center is a year-round 180-person retreat facility that is located in Falls Village, CT. This full-time position will report to the Managing Director of Hospitality. This position requires a flexible schedule including nights, holidays, and weekends.

The Prep Cook is responsible for the quality preparation, presentation and serving of all food, aligned with the Isabella Freedman Food Ethic, ensuring timeliness and appropriate quantities, and the maintenance of a clean, sanitary, organized, safe and efficient kitchen environment.

Responsibilities include

Cleaning, Sanitation and Safety:

- Adherence to Local, State and Federal Health Department codes and company standards.
- All food stored, rotated, and dated properly.
- Kitchen is maintained in a clean and sanitary condition.
- All safety regulations enforced.
- Maintain a minimum ServSafe Safe Food Handler Certification.

Food procurement, receiving and storage and inventory management:

- Ensure the proper holding and serving temperatures of all food in the walk-ins, freezers and kitchens, as well as buffets and dining room when applicable.
- Manage and/or dispose of all food items appropriately that are returned to the kitchen after meal or snack service.
- Assist with weekly, monthly and yearly food and beverage inventories, as needed.

Food production:

- Follow daily production plan.
- Maximize usage of available Adamah farm produce.
- Accurate quantity and quality produced for each meal.
- Timely production of prepped ingredients for cooks and chefs to use, salad bar items, snacks, and other appropriate menu items as assigned.

Administrative Duties:

- Attend Kitchen meetings.
- Maintain and encourage clear communication, written and verbal, with the Cooks and Chefs.
- Complete ingredient sheets for each food item produced.

COVID-19:

- Must complete ServSafe COVID-19 specific safe food service and delivery training and update as needed/recommended.
- Daily Temperature and health questionnaire completion prior to entering the workplace is required.
- When applicable, proper PPE usage, including N95/KN95 masks, required inside all food service areas.
- Must adhere to all current Isabella Freedman staff COVID protocols.

Mental, Physical and Visual Skills:

Must be able to follow written, verbal, or diagrammatic instructions with several concrete variables. Able to add, subtract, multiply and divide whole numbers, and do calculations involving fractions, decimals and percentages. Ability to understand and follow verbal or demonstrated instructions; write identifying information; request supplies verbally or in writing. Must have superior organizational skills and prioritize tasks well. Must be able to do light work, exerting up to 50 pounds of force occasionally, performing such activities as climbing, balancing, stooping, kneeling, crouching, reaching, standing, pulling, walking, pushing, lifting, grasping, feeling, talking, hearing and repetitive motions. Have visual requirements of mid-range vision.

Qualifications

- Two to five years of hands-on food preparation or cooking experience.
- Food service Sanitation Certificate (Serve Safe) issued by or accepted by the state of Connecticut.
- Experience in a hotel/retreat center is a plus.

- Knowledge of kosher observance and Jewish style cooking a plus.

How to Apply

To apply, send resume and cover letter to jobs@hazon.org with "Prep Cook" in the subject line. Applications will be reviewed on a rolling basis starting immediately.

Salary is \$16.00-\$18.00 per hour, including benefits package.

Hazon is strongly committed to equal employment opportunities for all individuals. Hazon will make all employment decisions for staff and applicants without unlawful discrimination as to race, creed, color, national origin, gender identity and expression, age, disability, marital status, sexual orientation, alienage, citizenship or any other basis protected by law. This policy applies to all terms and conditions of employment including but not limited to recruiting, hiring, compensation, training and development, benefits, promotion, demotion transfer, discipline or termination. All Hazon staff, regardless of position, are expected to maintain and live up to the true meaning of nondiscrimination.

Frequently cited statistics show that women and underrepresented groups apply to jobs only if they meet 100% of the criteria. Hazon encourages you to break that statistic and apply.