



## **Hazon 2021 Fall Internship Opportunities**

Hazon is the Jewish Lab for Sustainability. Hazon works to create healthier and more sustainable communities in the Jewish world and beyond. In aggregate, we're seeking to shift the nature of what it means to be Jewish in the 21<sup>st</sup> century – enabling and encouraging Jewish people to have an impact in the world and transforming Jewish life in the process. We are based in New York and have a retreat center in Falls Village, CT and an office in Detroit.

Hazon has benefited greatly from the presence of energetic and passionate interns. We are committed to offering interesting, fulfilling, and fun internship experiences to give you practical work experience and a firsthand view of a successful nonprofit organization. While you will provide useful assistance to Hazon, you will gain valuable on-the-job training that is designed to assist you with your future career search.

We are seeking interns to volunteer in the following areas, with some opportunity to welcome interns to one of our offices when health conditions allow for it. Descriptions of each of our internships are listed on the following pages.

- **Jewish Youth Climate Movement (JYCM) Chapter Building Internship**

### **How to Apply**

- Please submit your resume with cover letter, names and contact information of two references to: [jobs@hazon.org](mailto:jobs@hazon.org) with the name of the Internship as the subject.
- You must be able to commit to 5-10 hours of work per week.
- These internships are unpaid. If you are a student, academic credit is available.
- Interns must have their own computer, phone, and work space.
- We will be accepting applications on a rolling basis until the Internship opportunities are filled. We thank you for your interest in interning with Hazon. Due to high volume, only those candidates selected for an interview will be contacted.

**Equal Opportunity Statement:** Hazon is strongly committed to equal employment opportunities for all individuals. Hazon will make all employment decisions for staff and applicants without unlawful discrimination as to race, creed, color, national origin, gender, age, disability, marital status, sexual orientation, alienage, citizenship or any other basis protected by law. This policy applies to all terms and conditions of employment including but not limited to recruiting, hiring, compensation, training and development, benefits, promotion, demotion transfer, discipline or termination. All Hazon staff, regardless of position, are expected to maintain and live up to the true meaning of nondiscrimination.



## **Jewish Youth Climate Movement (JYCM) Chapter Building Intern**

The Jewish Youth Climate Movement (JYCM) was founded by Hazon in 2019. We are dedicated to mitigating climate change by empowering teens, mobilizing our communities and taking action. JYCM believes in using Jewish values as a motivation to create a more equitable and sustainable world for all.

Hazon is seeking a part-time intern with Hazon's National Programs team for 5-8 hours per week from September - December 20, 2021. This internship is remote and will be supervised by Liana Rothman, National Programs Manager.

Your responsibilities will include:

### **Weekly meetings**

- 45 minute check-in and thought partnership session once a week with the supervisor to touch base on how things are going. Space for questions and concerns.
- Monthly full leadership board meetings (1.5 hrs on Sundays).
- Twice a month PR working group team meetings, supporting the Kvutzot sub-team.
- Twice a month Virtual Kvutzah meeting support.

### **Support the national expansion of Kvutzot (chapters)**

- Hold informational meetings with teens or groups who indicate interest in starting Kvutzot. If they decide they would like to, closely support them in the creation of a Kvutzah in their Jewish community.
- Work closely with all national leadership board members who have indicated interest in starting Kvutzot in their communities. This includes helping teens:
  - Recruit other Kvutzah leaders.
  - Recruit Kvutzah members.
  - Find an adult mentor.
  - Make a plan to launch their Kvutzah.
- Support the virtual Kvutzah for our individual JYCM members and recruit more people to join.
- Support the team of JYCM leaders as they welcome new Kvutzot with a monthly Info Session for potential new members and a monthly Kvutzah Welcome meeting.
- Create and implement systems to support Kvutzot as they grow, develop, and troubleshoot.
- Support each Kvutzah in centering DEI (diversity, equity, and inclusion).
- Maintain a spreadsheet and folders with information about all Kvutzot.
- Identify potential members, track members, and maintain engagement with members.

- Encourage Kvutzah members to share pictures of activities they're doing, write blog posts and engage with JYCM's social media to further develop our marketing and PR.

Looking for qualified applicants, with experience in:

- Ability to work in groups, and work independently.
- Strong attention to detail.
- Experience working with (or being part of) youth groups preferred.
- Great people skills, ability to meet new people and speak clearly and comfortably about the project.
- Recruitment experience is a plus.
- Data management experience; experience with Google Drive and Excel.